

Town of Fairview
Budget Ordinance Fiscal Year 2024-25

Be it ordained by the Governing Board of the Town of Fairview, NC:

Section I: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

See attached Profit and Loss Budget Overview for individual listing of revenue items.

Total income	\$417,556
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Section II: The following appropriations are hereby made in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

See attached Profit and Loss Budget Overview for individual listing of expense items.

Total expense	\$417,556
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Section III: Levy of taxes

There is hereby levied a tax rate of \$.02 per one hundred dollars valuation of property as listed as of January 1, 2024 for the purpose of raising the revenue listed as "Current year ad valorem property tax" in the General Fund in Section I of this ordinance.

Section IV: The Finance Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a) They may transfer amounts between line item expenditures within a department without limitation and without a report being prepared.
- b) They may transfer amounts up to \$1,000 between departments, including contingency appropriations within the same fund. They must make an official report on such transfers at the next regular meeting of the Governing Board.

Section V: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and the Finance Officer to be kept on file by them for direction in the disbursement of funds.

Adopted this 11th day of June, 2024.

Gary Wilfong
Mayor

Town of Fairview
Profit & Loss Budget Overview
 July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
Ad Valorem taxes	116,000.00
Alcoholic beverage	14,000.00
Fund balance appropriated	49,556.00
Motor vehicle taxes	14,000.00
Rent reserve	20,000.00
Sales and use tax	57,000.00
Utility Franchise taxes	130,000.00
Zoning fees	17,000.00
	417,556.00
Total Income	417,556.00
Expense	
Advertising and Promotion	1,000.00
Audit fees	10,000.00
Bank Service Charges	500.00
Capital Outlay - Office Reno	12,000.00
Debt repayment	55,600.00
Dues and Subscriptions	6,200.00
Festival expense	20,000.00
Grants	3,000.00
Insurance Expense	8,200.00
Internet and website	11,000.00
Legal fees	10,000.00
Miscellaneous Expense	2,000.00
Office expense	39,000.00
Office utilities	6,500.00
Park Maintenance	55,000.00
Park Utilities	5,200.00
Payroll Expenses	57,809.00
Payroll taxes	10,422.00
Planning and zoning	56,981.00
Professional Fees	7,000.00
Rental house repairs, etc	2,000.00
Salaries - Park	21,444.00
Solid Waste Manage cost share	8,000.00
Tax collection fees	2,200.00
Telephone Expense	1,000.00
Training expense	500.00
Zoning administration	5,000.00
	417,556.00
Total Expense	417,556.00
Net Ordinary Income	0.00
Net Income	0.00

Town of Fairview
Fiscal Year 2024-25 Budget
Assumptions and Explanations

Changes from May 14th meeting

Fund balance appropriated: increased withdrawal from Fund Balance for sewer tap of \$12,000; office painting of \$5,500 and higher lawn maintenance costs of \$26,000 spread between office and park maintenance, partially offset by deletion of \$16,000 for HVAC capital outlay.

Capital Outlay – Office Reno: Increased \$12,000 for sewer tap to Fire Department’s sewer system. Deleted \$16,000 capital outlay for HVAC as it was already included in the OSMB Grant budget.

Office Expense: Increased \$5,500 for painting of Town Hall and \$6,000 for increased cost related to office portion of lawn maintenance.

Park Maintenance: Increased \$20,000 for Park portion of lawn maintenance higher costs.

Revenue

Ad valorem: based upon projected real and personal property values of \$555,325,823 from Union County using 98% collection rate for ad valorem taxes at \$.02 per hundred assessment rate. Used \$116,000.

Alcoholic Beverage tax: Assumed 2.0% growth and used the amount collected in May 2023 rounded up. Used \$14,000.

Rent Reserve: Combination of house rental, park rental and land rental income to be used for future capital expenditures in the Park. Used same amount as budgeted for 23-24 of 20,000.

Motor Vehicle taxes: based upon estimated values of \$65,891,189 and using 100% collection rates at \$.02 per hundred assessment rate. Used \$14,000.

Sales and use tax: NC League estimates 2.2% growth. Current year income is approximately \$56,000; used \$57,000 for 24-25 budget.

Franchise taxes: NC League estimates flat growth for 24-25. Based on current year trends, I used \$130,000 as estimated amount for 24-25.

Zoning fees: based upon trends from 23-24; used \$17,000, which is the same budget as last fiscal year.

Expenses

Advertising: Used \$1,000 for advertising for special meetings.

Audit fees: Used JB Watson's estimated audit fee plus additional estimated accounting charges due to audit procedures related to grants; used \$10,000.

Bank service charges: used \$500, which is same budget as last year.

Capital outlay storage room: Installation of HVAC unit in Hallway, per request from Ed; estimated at \$16,000.

Debt repayment: Repayment of debt to the Haiglers in January 2025 for land purchase note. Used \$55,600.

Dues and subscriptions: School of Govt Foundation – 550 - NC League of Municipalities – 4,900 (Current year plus slight increase); Union County Chamber of Commerce – 350; Association of Municipal Clerks – 80; NC Mayor's Association – 200; Miscellaneous 120; Used \$6,200 same as last year.

Elections expense: No estimated election expense in 2024-25

Festival expense: Used \$20,000 for annual amount, which is the same as 23-24 budget.

Grants: Used \$3,000 as an estimate of contributions to organizations, which is the same as amount spent for 23-24.

Liability insurance: Property and Casualty insurance of \$6,500; increase of 17% over P&C insurance for 23-24; bonding premium of \$500 and workers comp of \$1,200, for a total of \$8,200.

Internet and website expense: Monthly email, server hosting, annual amount = \$4,200; Time Warner phone and internet, annual = \$3,000; Website charge = \$2,150; Domain name renewal = \$400; Miscellaneous of \$1,250; used \$11,000; same as last year.

Legal fees: Used same amount as 23-24 budget of 10,000; actual expenses have been less for 23-24.

Miscellaneous: Various unclassified expenses; Used \$2,000.

Office expense: based upon trend in office-related expenses plus 5% increase; Larger items are septic tank pumping of about \$4,000 and landscape maintenance of about \$7,500; Used 27,500.

Office utilities: Used 6,500, which is the same as 23-24 budget.

Park Maintenance: Used \$35,000, as amount spent has been less this year. 23-24 budget was \$40,000.

Park Utilities: Used \$5,200 which is the same as 23-24 budget.

Payroll expenses: Added Michael Starnes at estimated \$1,000 per month. Used 4.93% rate of increase for staff based upon NCLM salary survey for 24-25.

Payroll taxes: Total salaries at 7.65% rate for employer taxes.

Planning and zoning: Salary broken out separately for Ed.

Professional fees: Retreat expense for Council, plus other minor expenses of \$1,500; Interlocal critical design grant of \$4,000 was approved by Council during 23-24. Used \$7,000.

Rental house repairs: used \$2,000 which is same as budget for 23-24; spent \$1,000 for 23-24 so far.

Salaries – Park; salary broken out separately for Michael Starnes and Tania.

Solid Waste Management: Used budgeted amount of \$8,000 as recommended by Union County Waste Management.

Tax Collection fees: based upon 1.5% of ad valorem taxes and motor vehicle taxes. Used \$2,200.

Telephone: estimated \$1000. Budget for 23-24 was \$1,200

Training and education fees: used nominal amount of \$500 per year.

Zoning administration: Estimated fees for zoning enforcement to N-Focus. Used \$5,000 as amount spent has not been as much as the \$10,000 that was budgeted for 23-24.